

First Ph.D. Guidance Committee Meeting Report Department of Physics and Astronomy Michigan State University

to pass)

Student Name:				
				Dual Degree
Date:				
Research Advisor:			wit	th:
Grades PHY820 (CM)	PHY831 (SM)		PHY841 (EMI)	PHY852 (QM)
Oral Subject Exam:	3.0	3.5	4.0	(A 3.5 or 4.0 is necessary

Have the subject exams been completed? If not, what exams are left to be completed?

Have all required courses been completed? If not, what remains to be taken? Please list required

Yes

No

Research

courses that were waived as well.

Research plan presented? Yes No, tentative date:

Satisfactory

Not satisfactory, rescheduled for:

Reason:

How many credits in AST or PHY 999 have you taken? Note that at the time of graduation, a minimum of 24 credits in AST or PHY 999. Maximum of 36 credits in 999 is allowed.

Give a brief statement of the status and progress of your dissertation research. For example, has your experiment run, are you completing the data analysis, writing a publication, writing thesis, etc.

Have you kept up to date with your required RCR trainings? If not, describe how you plan to catch up?

What remains to be accomplished? Concentrate on goals for the next year.

When do you anticipate graduating? Is that timeline feasible? Are there obstacles to be overcome or issues that may affect that timeline? If so, is there a plan for how to deal with them? For example, changing projects, using a different data set, altering the scope of the analysis, changing experiments, theoretical calculations etc.

What are your career goals/job plans after graduation? Are their resources that can help you attain those goals/plans? For example, getting a teaching certificate, attending a conference, doing an internship at a company or government lab, etc. Are you active in departmental, university, or national committees or professional organizations?

During the first committee meeting, did the Advisor/Chair leave the meeting so that the student could discuss with the other committee members (Optional at present)?

Yes

No

Recommendation and Approval

Student Signature

Progress and continuing support recommendation by the Guidance Committee:

Name (Printed)		Signature	Check if email approval is attached
1.	(Chair)		
2.			
3.			
4.			
5.			
6.	(Optional)		
Acknowledgment		Approval	

Graduate Program Director

The Student should give/send this form to the Graduate Program Director. After approval, the form is submitted to the Graduate Program Secretary