Department of Physics & Astronomy • MSU • Service Work Order

M 1057

Submitted By: _____

E-mail: _____@msu.edu

Phone #: _____

Department: _____

Building/Room: _____

Major Professor: _____

Account #: _____

Date Submitted: _____ Desired: _____

Description of Work:

Rec'd By:

Hours Worked Record

Date	Time	Initials

Materials Used Record

Qty.	Item	Amount
	Total $	

Materials Ordered

Date	Item / Vendor	Amount
	Total $	

MICHIGAN STATE UNIVERSITY

Stock & Ordered Materials Total = $_____

Total Hours _____ @ $_____ per hour misc charges = $_____

Total Charges for Sheet = $